

**General information about company**

Scrip code	506906
NSE Symbol	
MSEI Symbol	
ISIN	INE467X01015
Name of the entity	Saptak Chem And Business Ltd
Date of start of financial year	01-04-2021
Date of end of financial year	31-03-2022
Reporting Quarter	Quarterly
Date of Report	31-12-2021
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

## Annexure I

### Annexure I to be submitted by listed entity on quarterly basis

#### I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Whether the listed entity has a Regular Chairperson

No

Whether Chairperson is related to MD or CEO

No

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	
1	Mr	MANTHAN RAJESHBHAI BHAVSAR	ATWPPB5386P	05208214	Executive Director	Chairperson	MD	18-07-1988	NA	29-09-2017	31-12-2016	29-09-2021		0	0	2	0	
2	Mr	CHIRAG KIRTIKUMAR NANAVATI	AEHPN3654C	08196966	Non-Executive - Independent Director	Not Applicable		04-07-1980	NA	13-09-2018	09-08-2018	29-09-2020		60	0	1	2	2
3	Mrs	RIMA CHIRAG NANAVATI	AJPPN0075Q	08196967	Non-Executive - Independent Director	Not Applicable		31-05-1985	NA	13-09-2018	09-08-2018	29-09-2020		60	0	1	2	0
4	Mr	ROHITKUMAR JASVANTLAL PARIKH	ADHPP7015Q	07394964	Non-Executive - Independent Director	Not Applicable		17-01-1946	No		06-12-2021			10	0	1	0	0

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					No		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	05208214	MANTHAN RAJESHBHAI BHAVSAR	Executive Director	Member	31-12-2016		
2	08196966	CHIRAG KIRTIKUMAR NANAVATI	Non-Executive - Independent Director	Chairperson	09-08-2018		
3	08196967	RIMA CHIRAG NANAVATI	Non-Executive - Independent Director	Member	09-08-2018		
4	07394964	ROHITKUMAR JASVANTLAL PARIKH	Non-Executive - Independent Director	Member	06-12-2021		

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					No		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	05208214	MANTHAN RAJESHBHAI BHAVSAR	Executive Director	Member	31-12-2016		
2	08196966	CHIRAG KIRTIKUMAR NANAVATI	Non-Executive - Independent Director	Chairperson	09-08-2018		
3	08196967	RIMA CHIRAG NANAVATI	Non-Executive - Independent Director	Member	09-08-2018		
4	07394964	ROHITKUMAR JASVANTLAL PARIKH	Non-Executive - Independent Director	Member	06-12-2021		

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					No		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	05208214	MANTHAN RAJESHBHAI BHAVSAR	Executive Director	Member	31-12-2016		
2	08196966	CHIRAG KIRTIKUMAR NANAVATI	Non-Executive - Independent Director	Chairperson	09-08-2018		
3	08196967	RIMA CHIRAG NANAVATI	Non-Executive - Independent Director	Member	09-08-2018		
4	07394964	ROHITKUMAR JASVANTLAL PARIKH	Non-Executive - Independent Director	Member	06-12-2021		

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks



<b>Other Committee</b>						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks



**Annexure 1****IV. Meeting of Committees**

Disclosure of notes on meeting of committees explanatory

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	Audit Committee	14-08-2021				Yes	3	2
2	Audit Committee	13-10-2021	59			Yes	3	2
3	Stakeholders Relationship Committee	21-07-2021				Yes	3	2
4	Stakeholders Relationship Committee	06-10-2021				Yes	3	2

**Annexure 1**

**V. Related Party Transactions**

Sr	Subject	Compliance status (Yes/No/NA)	If status is <del>No</del> details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	

**Annexure 1****VI. Affirmations**

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes

**Annexure 1**

Sr	Subject	Compliance status
1	Name of signatory	Rashmikant Mankodi
2	Designation	Company Secretary and Compliance Officer

**Signatory Details**

Name of signatory	Rashmikant Mankodi
Designation of person	Company Secretary and Compliance Officer
Place	Ahmedabad
Date	21-02-2022

